**TEXAS STATE JUNIOR CLASSICAL LEAGUE**

Agenda for the Spring Board Meeting

Zoom Meeting

Saturday, May 16, 2020

1. **Call to Order and Attendance**

Troy Schouten, TSJCL President, calls the meeting to order at 9:38 AM.

Troy Schouten *Outgoing President*

Lorelei Ing *Outgoing 1st Vice President*

Devansh Dalal *Outgoing 2nd Vice President*

Monique Hoarau *Outgoing Editor*

Urvi Alamela *Outgoing Parliamentarian*

Merissa Hall *Outgoing Treasurer*

Pranav Yalamanchili *Outgoing Webmaster*

Trinity Ramm *Outgoing Area A Co-Chair*

Thelo Lewis *Outgoing Area B Chair*

Jessica Liu *Outgoing Area D Chair*

Shivani Lam and Carter Wiese *Outgoing Area F Chairs*

Kagan Baker *Outgoing Outreach Coordinator, Incoming President*

Emma Schmidt *Outgoing Historian, Incoming 1st Vice President*

Amy Zhou *Incoming Secretary*

Maddie Ray *Incoming Historian*

Aubrey Falkiewicz *Incoming Outreach Coordinator*

Sarah Luciano *Incoming Area B Chair*

Emma Engler *Incoming Area D Chair*

Elijah Kleinman *Incoming Area F Co-chair*

Aiden Keenan *Incoming Area F Co-chair*

Mary Beinemann *State Chair, Sponsor of Outgoing Editor and Incoming 2nd Vice President*

William Lee *State Chair, Sponsor of Incoming Outreach Coordinator*

Miranda Wenzlaff *Outgoing State Chair, Sponsor of Treasurer*

Lauren Dill *State Chair, Outgoing Historian Sponsor*

Melisande Santos *State Chair (newly elected), Outgoing 2nd Vice President Sponsor*

Kimberly Read *State Chair, Sponsor of Outgoing President and Incoming Area D Chair*

Michael Waehner *Convention Host*

Alivia Mayfield and Brian Earle *Convention Co-Coordinators*

Jennie Luongo *Sponsor of Outgoing 1st Vice President and Historian, Incoming 1st Vice President*

Paula Read *Sponsor of Outgoing Area D Chair and Webmaster*

Kyle Drugan *Sponsor of Outgoing Area A Co-Chairs*

Andy Ellis *Sponsor of Outgoing Secretary and Incoming Area F Chairs*

Courtney Herring *Sponsor to Area C Chair*

1. **Old Business**
   1. **Minutes from the Winter Board Meeting: *Secretary Katiana Soenen***

Katiana Soenen reads minutes from the Winter Board Meeting and the Emergency Board Meeting.

Troy Schouten entertains motions to approve all minutes.

Elijah Kleinman so moves.

Kagan Baker seconds the motion.

The motion passes at 10:00 AM.

* 1. **Officer Reports**
     1. ***Former President Troy Schouten***

Since the Winter Board Meeting, I sent out the official invitation and agenda for the Spring Board Meeting. I helped plan and run the Emergency Board Meeting and other Zoom meetings. I helped plan and attended the virtual celebration of Rome’s birthday on April 21. I attended a Skype Call with other state presidents to discuss responses to COVID-19. Finally, I sat in on the appointed officer interviews.

* + 1. ***Former First Vice President Lorelei Ing***

Since the last board meeting, I’ve helped lead the virtual celebration for Rome’s birthday with my fellow officers. I’ve written my VOE and an updated Trophy Outline and added both of those to the 1st VP Dropbox and Google Drive. I've also added the Vector files of the slightly altered TSJCL logo that is used on the ribbons to the 1st VP Google Drive for future use. I’m also working to formulate a plan with Ms. Dill about sending out ribbons to people from the prejudged contests.

* + 1. ***Former Second Vice President Devansh Dalal***

Since the last meeting, I have run the pre-judged essay contests. Then, I helped with the virtual celebration. I have written my VOE for the future 2nd VP.

* + 1. ***Former Secretary Katiana Soenen***

Since the last board meeting, I have finished editing all sets of minutes. I also contacted all colloquia speakers to inform them of the state convention’s cancellation. I attempted to organize virtual colloquia but did not receive much enthusiasm from the speakers, so I did not pursue this. I also wrote my VOE and made sure all things were in order for the incoming secretary.

* + 1. ***Former Treasurer Merissa Hall***

Starting Balance (January 3, 2020): $48,849.22

Balance at Hand: $39,115.60

|  |  |
| --- | --- |
| **Income** | **$3,342.68** |
| State Convention Registration | $11,036.00 |
| Refund of State Convention Registration | $(11,036.00) |
| Donations | $31.00 |
| Membership | $3,311.68 |

|  |  |
| --- | --- |
| **Expenditures** | **$13,076.30** |
| Storage | $340.00 |
| WBM Travel | $5,985.12 |
| State Webinar Hosting | $165.45 |
| Web hosting | $115.00 |
| Officer Supplies | $19.96 |
| Trophies | $3,450.77 |
| Scholarship | $3,000.00 |

* + 1. ***Former Outreach Coordinator Kagan Baker***

Since the last board meeting, I have run multiple social media contests, ran publicity for elections and appointed offices, as well as helped run national classics week. I also wrote my VOE, cleaned out the Outreach drive and email account and have looked into transportation methods for chant signs and spirit items.

* + 1. ***Former Historian Emma Schmidt***

Since the last board meeting, I started working on the state scrapbook to submit at Nationals, the theme of which is “Deep in the Heart of Texas” and incorporates stars and constellations. Although state did not happen, I documented the virtual event on Rome’s birthday and have continued to encourage local historians to submit pictures for the scrapbook. I handled the Publicity Contest and announced the winner. Additionally, I found the TSJCL banner.

* + 1. ***Former Parliamentarian Urvi Alamela***

Since the last meeting, I held virtual elections and managed appointed applications and interviews. With lots of help from the chairs, I created an emergency elections procedure. I sent emails out to all the candidates detailing this, and compiled their video speeches and resumes. I created two Google Forms, and we sent out (with the help of Ms. Wenzlaff) a detailed email to the sponsors to conduct virtual elections. I created a video detailing the four amendments, all of which were passed and now implemented in the Parli Portfolio and Constitution document (which will be put on the website).

I then sent out more reminders for running for appointed office, and gathered all of the resumes and cover letters. I set up interviews with the candidates and have some notes of their responses. After today’s meeting, I will send out emails notifying each candidate of their possible appointment.

* + 1. ***Former Editor Monique Hoarau***

Since the last board meeting, I helped host the virtual celebration of Rome and helped interview the next incoming officer for my appointed position. I also planned for, wrote, and published the TSJCL Spring Torch, which included the prejudged contests results, the virtual Rome’s birthday event, and an announcement for incoming TSJCL officers.

* + 1. ***Former Webmaster Pranav Yalamanchili***

Since we last met at Clear Falls, I have been working on keeping the website updated with the constantly changing schedule of the TSJCL events due to the Corona Epidemic. I attended the celebration of Rome’s birthday, worked with Devansh to display the art submissions on the website, added the spring torch, and displayed the results for the classical civilization contests. I have also attended the new officer interviews and the emergency board meetings.

* + 1. ***Former Area A Chairs Lan Nguyen and Trinity Ramm***

Since the Winter Board Meeting, we successfully hosted Area A Certamen and Area A Convention in February. We also prepared to run the vocal solo and ensemble at State by creating sign-in sheets and appointing back-up runners. After the cancellation of State Convention, we attended board meetings in order to plan the virtual celebration of Rome’s birthday and both participated in the Officer Bake-Off. Since we are both seniors, we individually wrote reflections on our time in the JCL for the spring issue of The Torch. In preparation for this meeting, we wrote this officer report and our Voice of Experience for the yet to be determined incoming Area A Chair(s).

* + 1. ***Former Area B Chair Thelo Lewis***

Since the Winter Board Meeting, I successfully hosted Area B convention. I attended the meetings to plan virtual state activities as well as the birthday party for Rome. I also wrote my Area B 2019-2020 VOE.

* + 1. ***Former Area C Chair Abby Rieger***
    2. ***Former Area D Chair Jessica Liu***

Since the last board meeting, I’ve hosted Area D Convention at Amarillo High with the help of many others. I helped grade the plays submitted before the cancellation of state convention. I’ve attended the emergency Skype meetings with my fellow officers, and I participated in the celebration of Rome’s birthday. I’ve also written my VOE for Emma.

* + 1. ***Former Area F Chairs Shivani Lam and Carter Wiese***

Since the last board meeting, we have successfully run the Area F Convention at Westlake High School with the help of our sponsors, mentors, and volunteers. Through the convention’s service project, we were able to donate over 60 books to a local non-profit. Additionally, the new Area F Co-Chairs have been appointed.

* + 1. ***Former Convention Coordinators Alivia Mayfield and Brian Earle***

Since the Winter Board Meeting, we helped plan and participated in the virtual celebration of Rome’s birthday, and we finished the State 2020 Financial Report. Finally, we informed the companies that we were planning on using for the state convention of its cancellation, and communicated with the printing company and DJ in order to keep us on file for next year’s convention.

**c. TXSCL Report**

No report from TXSCL was discussed at the meeting.

1. **New Business**

**a. President’s Remarks, *Incoming President Kagan Baker***

Kagan Baker thanks everyone for their work.

**b. Treasurer’s Report, *Former Treasurer Merissa Hall***

Lauren Dill mentions that the large expense on trophies is acceptable because they can be used next year.

Kagan Baker entertains motions to accept the Treasurer’s report.

Devansh Dalal so moves.

Thelo Lewis seconds the motion.

The motion passes at 10:13 am

**c. Appointment of Officers, *Incoming President Kagan Baker***

**i. Treasurer**

Kagan Baker reviews the applications of two candidates for treasurer. He recommends Abby Harn for the position.

Kagan Baker entertains motions to move to voting.

Elijah Kleinman so moves.

Pranav Yalamanchili seconds the motion.

The motion fails at 10:12 AM.

Kagan Baker entertains new motions.

Thelo Lewis motions to open the floor for five minutes.

Devansh Dalal seconds the motion.

The motion passes at 10:23 AM.

Monique Hoarau has concerns that Daniel Carrillo seems to have a lot going on and may not be able to commit.

Thelo Lewis mentions that Abby Harn seems more qualified, and her experience is more aligned with the position.

Kagan Baker entertains motions to close the floor.

Emma Schmidt so moves.

Monique Hoarau seconds the motion.

The motion passes at 10:26 AM.

Kagan Baker entertains motions to go to voting.

Lorelei Ing so moves.

Aiden Keenan seconds the motion.

The motion passes at 10:28 AM.

Lorelei Ing moves to appoint Abby Harn.

Monique Hoarau seconds the motion.

The motion passes at 10:29 AM.

Abby Harn is appointed treasurer.

**ii. Editor**

Heidi Tamm is the only candidate for editor.

Kagan Baker entertains motions to move to voting.

Thelo Lewis so moves.

Lorelei Ing seconds the motion.

The motion passes at 10:31 AM.

Kagan Baker entertains motions to appoint Heidi Tamm.

Monique Hoarau so moves.

Emma Schmidt seconds the motion.

The motion passes at 10:33 AM.

Heidi Tamm is appointed editor.

**iii. Parliamentarian**

Kagan Baker reviews the applications of candidates Ananya Bharadwaj, Bering Edwards, Jeff Lilley, and Reshma Niraula. He recommends Bering Edwards for the position.

Kagan Baker entertains motions for appointment.

Jessica Liu moves to appoint Bering Edwards.

Monique Hoarau seconds the motion.

The motion passes at 10:36 AM.

Bering Edwards is appointed parliamentarian.

**iv. Webmaster**

Shruti Siva is the only candidate for the position. Kagan Baker states that she seems very knowledgeable.

Kagan Baker entertains motions to go to voting.

Thelo Lewis so moves.

Emma Engler seconds the motion.

The motion passes at 10:39 AM.

Kagan Baker entertains motions to appoint Shruti Siva.

Elijah Kleinman moves to appoint Shruti Siva.

Pranav Yalamanchili seconds the motion.

The motion passes at 10:40 AM.

Shruti Siva is appointed webmaster.

**d. Preparations for Nationals, *Incoming President Kagan Baker***

Kagan Baker notes that Nationals will now be held online only. He recommends that we still discuss the possibility of T-shirts.

1. **T-shirts**

Kagan Baker entertains motions to open the floor for discussion.

Monique Hoarau moves to open discussion for 5 minutes.

Emma Engler seconds the motion.

The motion passes and the discussion opens at 10:42 AM.

Merissa Hall says T-shirts would be nice and brings up the T-shirt contest.

Mr. Lee states that we should think about cost, planning for nationals, etc..

Ms. Luongo says she is currently discussing logistics and will want to figure that out first. She may need to plan logistics after this and asks the board to pass ideas through her.

The floor closes at 10:47 AM.

Emma Schmidt moves to open the floor for another 5 minutes.

Lorelei Ing seconds the motion.

The motion passes at 10:48 AM.

Merissa Hall states some sort of shirt would be nice.

Emma Engler questions how would we go about this and if it is still Area D’s responsibility.

Kagan Baker says this could technically be any area’s responsibility and advises that we might need to discuss that further.

Mr. Lee presents Custom Ink as an idea. He acknowledges that there are lots of logistics to discuss, such as what to do with the profit.

Emma Schmidt asks if T-shirts give us profit typically.

Ms. Dill says there is usually only a small profit, if any.

The floor closes at 10:53 AM.

Thelo Lewis moves to table the discussion until a future meeting.

Monique Hoarau seconds the motion.

The motion passes at 10:53 AM.

**ii. Spirit themes**

Kagan Baker reports that Athena Davis hasn’t mentioned much on themes, but the new outreach coordinator will keep us posted.

1. **GroupMe Announcement, *Incoming President Kagan Baker***

Mr. Lee states that officers now represent TSJCL in all aspects, and reminds the board that social media presence is important because everything represents tsjcl. He also states that the state chair must be involved in Groupme chats.

Ms. Dill states that official business between meetings must be done through the TSJCL emails.

Mr. Lee asks for the incoming board members to try to reply to emails within 24 hours. If you don’t know how to respond, let them know you will check with someone and will reply as soon as possible.

**3. Chair Announcements and Business**

**Melisande Santos** of Area C was recently elected by the TSJCL sponsors who are members of Texas Classical Association to the position of State Chair. **Miranda Wenzlaff,** who has served as State Chair for 10 years, will no longer be a State Chair.

(N.B. State Chair election normally would have occurred at the TSJCL State Convention. In lieu of the in-person convention, the election and voting was conducted via email. The two candidates recorded their statements for candidacy and submitted resumes for the eligible members of TCA to review prior to voting via Google Form ballot.)

The board members are split into Zoom breakout rooms with their State Chair mentors to discuss officer duties.

Mr. Lee states that there will be a later meeting to discuss T-shirts and plans for NJCL convention once NJCL releases more info about the move to a virtual convention.

**4. Adjournment**

Kagan Baker entertains motions to adjourn the meeting.

Devansh Dalal so moves.

Thelo Lewis seconds the motion.

The motion passes and the meeting is adjourned at 12:16 AM.

**Re: checking account signatory changes with the changeover of officers**

**Merissa Hall**, as outgoing Treasurer, **should be removed** as signatory from the TSJCL checking account. **Abby Harn**, as incoming Treasurer, **should be added** to the as a signatory on the checking account in Merissa’s place.

**Ms. Nicole Lehmann**, as Abby Harn’s adult sponsor, **should be added** as a signatory to the TSJCL checking account in order to assist and oversee Abby’s role as Treasurer.

**Mrs. Miranda Wenzlaff**, outgoing State Chair, **should be removed** as a signatory from the TSJCL checking account. **Ms. Melisande Santos**, incoming State Chair elected by virtual vote of the eligible adult sponsors, **should be added** as a signatory to the TSJCL checking account.

**Ms. Lauren Dill,** as State Chair, **Mr. William Lee,** as State Chair, **Ms. Kimberly Read**, as State Chair, and **Mrs. Mary Beinemann**, as State Chair, **should remain** on the TSJCL checking account as signatories.